



C. U. SHAH UNIVERSITY

(Established under Gujarat Private Universities (Amendment) Act 18 of 2013)

Sponsored By : WARDHMAN BHARTI TRUST A Center of Excellence for Multi Disciplinary Research, Innovation and Culture.

No: CU/Reg/05/Cir/765/2017

Date: 29/11/2017

CIRCULAR

In continuation with circular no: CU/ADM/04/14/2016 dated: 08/01/2016, it is observed since long that inspite of clear instruction about dressing sense during working hours of the University, some staff members of various constituent colleges are not maintaining the decorum and instructions and performing their teaching or non teaching duties in unpressed ragged & unpresentable dress which is actually improper for the teaching and non teaching staff members.

All the Staff members are, therefore, instructed to maintain the dressing sense scrupulously such as wearing shirt, trousers/pant, shoes, dress, saree, well combed hair, colour of clothes, coat etc.

In addition to it behaviour, loose talks, unnecessary gathering in corridors offices, canteen etc, coming late / going early from workplace / class / laboratory, taking many LWPs/Leaves, non submission / responding the university requirements asked for, loitering around with no fruitful activity too have been noticed very seriously.

The University top leadership feels very disappointing to notify that the employees found not meeting above standards in behaviour, dressing / attire, non-performance of their designated duties, irregularity, insincerity and discipline would be responsible for consequences, especially in terms of increment, promotion, extension of services etc.

It is well known to all that our entire campus is under CCTV surveillance.

Vice Provost



Copy to:

- All Branches:
- All Section Heads:

With a request to issue necessary instructions to the staff members of their department and colleges.